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## Change Phone Number on X-Blue Phone

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Description: Process for changing the 3 digit number for an X-Blue Phone, in the event

that is has changed from its set number

**Equipment:** X-Blue Phone

Software: NA

- 1. Select "Menu" with the far left button below the screen
- 2. Select "Admin Settings" Under Menu. Option 7



- 1. Passcode is 1234
- 3. Select "Phone Number" under the admin settings



- 1. Erase the number present, and enter the 3 digit number it should be
- 2. Select "Enter" (the check mark circle button in teh middle of the directional arrows)
- 4. To return to the home screen, hit the "Back Arrow" button on the directional buttons until you are there