Horizon User Setup

Rebecca Tucker - 2024-10-10 - *Horizon VDI*

Horizon User Setup

The initiation of Horizon access typically begins when a user submits a [Rams Central ticket](#) requesting a VM.

1. Schedule requirements-gathering session with Horizon team and interested user

2. [Information](#) necessary to obtain in order to setup a user on Horizon:

    1. User Name

    2. User eID

    3. Does user have VCU or VCUHS device?

    4. Windows or MacOS?

    5. Gold or Black

        1. [Gold](#) environment

            1. [Gold Service Details - Security and Compliance Guide (vcu.edu)](#)

        2. [Black](#) environment

            1. [Black Service Details - Security and Compliance Guide (vcu.edu)](#)

        2. High security environment

        3. Access must be from a VCU or VCUHS-owned computer running Zscaler

3. Need to know size/quantity/category of data due to several factors

    1. For S/Q (size and quantity), it's important for chargeback purposes

    2. For C (data security category), it's important to understand for appropriate environment assignment

        1. Cat 1=Black

2. Cat 2=Gold

3. Cat 3=Gold

3. Identify if user requires full or partial persistence

   1. Does software need to remain installed on the VM after a reboot (full persistence)?

      1. If yes, anticipate a higher chargeback for this level of persistence

4. Provide information to have appropriate access granted

   1. Send email to SOMSecurity@vcu.edu, Attn: Horizon

   2. Example:

      1. Request: Please add 2 users to [environment] [provide information above]

      2. Response: Added users to Horizon environment. VM(s) allocated in environment. **Storage allocated to [Black] environment and access provided to ingest server.**

5. Provide environment link to user and have them verify access to the VM

   1. For Gold: Horizon How-To (Download / Access)

6. Identify user's data source/location

7. Setup file share for project team on VM

   1. Create the share and adjust permissions in Windows

8. Load the dataset into appropriate environment or instruct user on how to access it in the existing location

9. Have user map network drive to file share location

   1. Future update to automate access to the data location

10. Follow up with user to ensure successful access to VM/data