

Manually Connecting to SOM Shares

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The SOM Dean's Office provides a limited amount of secure data storage for all SOM departments. This data is backed up nightly and secured using folder permissions. When logging onto a SOMTech-supported Windows computer, users will be given a T: drive (Share drive) which houses department-shared data and a U: drive (Home drive) which is data that is not shared with other users.

Manual Connections

If for some reason, on a SOM-supported Windows computer, the SOM Shares do not map automatically when you login - use the instructions below to manually map the drives.

Connecting to the share drives from personal computers is not permitted. Please reach out to somtech@vcuhealth.org for other connection methods.

Windows PCs

For Windows 10 PCs, please follow these steps to establish a connection:

1. Click the **Start** button.
2. Begin typing **This PC** and wait for the results
(NOTE: If manually mapping on a VCU Health computer - it may rename This PC to match your VCU Health username, look for the icon on your desktop instead)