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## Mapping a Network Drive to access Data in Horizon

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The file storage location should be mapped upon login; in the instance you must map the Horizon network drive yourself, please follow the steps below:

- Log into the Horizon environment
- Open File Explorer



- Right-click on Network
- Select Map network drive...
- Establish the mapping based on the environment:
  - $\circ \ \ Black\ environment:\ map\ to\ X:\ drive\ (\ \underline{\ \ \ } storageblack.rams.adp.vcu.edu \underline{\ \ \ } projects\ )$
- Click Finish