VCU SOMTech
School of Medicine

OnePrint Drivers for Staff PCs (Not Personal PCs)

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Purpose: Installing Printer Drivers for OnePrint Printer, on 9th Floor Reception Area

1. **Open Software Center on your Work PC by going to the Windows Search bar and typing "Software Center"**

2. **Find "VCU - OnePrint Secure" in the applications tab within Software Center, and open it.**

3. **Install "VCU - OnePrint Secure" // Printer Drivers will be installed after complete**

4. **When printing, you will see options for "Oneprint_BW" and "Oneprint_Color". In certain application (Google Chrome) you may have to select "more options, if you do not see those available**

5. **Self-paced training to learn how to utilize features and functionalities are available at https://elearning.csa.canon.com**

Serial Number: 2XW10919 model Number: ImageRunner Advance DX C5850i

Additional resources available at https://oneprint.vcu.edu/

6. ***When you print, you will have to scan your VCU Badge at the printer and "release" the document to print***