

Knowledgebase > Simulation > Technical Materials > PC Support > OnePrint Drivers for Staff PCs (Not Personal PCs)

OnePrint Drivers for Staff PCs (Not Personal PCs) Justin Fedoryk - 2023-01-10 - PC Support

Purpose: Installing Printer Drivers for OnePrint Printer, on 9th Floor Reception Area



Open Software Center on your Work PC by going to the Windows Search bar and typing "Software Center"

1.



Find "VCU - OnePrint Secure" in the applications tab within Software Center, and open it.

2.

Applications	Applications > Application details	
 C Updates ► Installation status C Options C Options C Operating Systems 	VCU - OnePrint Secure Published by Pharos Install On Printing and the Constant of the Constant	
	OnePrint Secure is intended for use by Faculty and Staff. Status: Available Version: 9.1.9474.347 Revision: 8 Date published: Not specified Restart required: No Download size: 101 MB Estimated time: Not specified Total components: 1 Date Modified: 7/30/2020 Additional information	

Install "VCU - OnePrint Secure" // Printer Drivers will be installed after complete

3.

Print

4.

Printer: Oneprint_BW	~	Properties	Advanced
HP B&W - Office Wing -9th Floor	^	Print in gravsca	ale (black and
HP Bow - VIV Station -9th Floor			
Pages t HP Color - VIV Station -9th Floor			Sca
All Microsoft Print to PDF			
Microsoft XPS Document Writer			
OneNote (Desktop)			
Page Si OneNote for Windows 10 Oneprint_BW			
Oneprint_Color	~	Booklet	
Fit Actual size			
○ Shrink oversized pages ○ Custom Scale:	100	%	
	,		
Print on both sides of paper			
Flip on long edge Flip on short edge			
Orientation			
Auto OPortrait OLandscape			
Comments & Forms			<
Document and Markups V Sun	nmariz	e Comments	
'age Setup			
when printing, you v	NII	<u>see op</u>	tions
for "Oneprint	BW	I" and	_
"Oneprint Color"	" .	n certa	in
pplication (Google C	hrc	ome) vo	ou ma
have to select "more	o n	otions	if vou
do not coo those		vailabl	

5. Self-paced training to learn how to utilize features and functionalities are available at <u>https://elearning.csa.canon.com</u>

Serial Number: 2XW10919 model Number: ImageRunner Advance DX

C5850i

Additional resources available at https://oneprint.vcu.edu/

6. *When you print, you will have to scan your VCU Badge at the printer and "release" the document to print*